

Lake Cumberland Area Development District
Special Called
Executive Committee
July 22, 2021

Call to Order

Mayor Robert Lawson, Chairman, called the meeting to order at 9:37 a.m. central time at the Lake Cumberland ADD office in Russell Springs.

Mr. Jeric DeVore opened the meeting with prayer.

The Pledge of Allegiance was led by Executive Director Darryl McGaha.

Roll Call

Ms. Jean Wilson called the roll and there was a quorum:

Mayor Robert Lawson, Ms. Sharon Payne, Judge Randy Dial, Mayor Eddie Thomas Judge John Phelps, Jr, Mr. Curtis Hardwick and Judge John Frank in person. Staff that joined in person: Executive Director Darryl McGaha, Mr. Chris Ford, Mr. Waylon Wright, Mr. Tony Meeks, Mr. Jeric DeVore, Mr. Neal Cundiff, Ms. Susan Taylor, Ms. Jean Wilson, Ms. Melody Haynes, Ms. Marsha Wells and Mr.Derrick Helm. Staff that joined by zoom: Ms. Jacqueline “Jacki” Robertson.

Approval of Executive Committee Minutes

Ms. Sharon Payne asked if there were any questions/comments regarding the Executive minutes of the previous meetings (06/15/2021). There being none Judge John Frank made a motion to accept the minutes as e-mailed. Judge Randy Dial seconded and motion carried.

P&F Committee Report

Ms. Sharon Payne stated the P&F Committee met prior to the Executive Committee meeting and the following was brought before the committee.

Mr. Tony Meeks, Director of Finance, presented a monthly statement as of June 30, 2021. (A copy is attached and made a part of these minutes). After discussion Judge John Phelps, Jr. made a motion to accept the financial report as presented and Judge John Frank seconded. Motion carried.

Mr. Meeks presented the budget FY22 (a copy will be attached and made part of these minutes). After discussion Mayor Eddie Thomas made a motion to accept the budget FY22. Judge Randy Dial seconded and motion carried.

Executive Director Darryl McGaha informed the committee of the resolution which was approved in P&F, currently the LCADD credit cards are in Executive Director Darryl McGaha and Executive Assistant Jean Wilson names, which need to be changed to Mr. Waylon Wright and Mr. Jeric DeVore names. Motion made to make name changes to credit cards by Curtis Hardwick. Judge John Phelps, Jr. seconded and motion carried.

Executive Director Darryl McGaha informed the committee the status of the following personnel:

- Ms. Kimberly Buck, Casey County Senior Service Director, has fulfilled her six-month probationary period, Executive Director McGaha and her supervisor recommends she be removed from probation and placed on full time permanent employment. Judge Randy Dial made a motion to remove Ms. Kimberly Buck from probation and place on full time permanent employment. Judge John Frank seconded and motion carried.
- Clinton County Driver has been relieved of his duties July 15, 2021.
- Lincoln Trail ADD awarded their contract for One Stop Operator to another group outside the state, we no longer have the contract as July 1, 2021.

Policy & Procedures change as was changed back to original procedure stating that the Executive Director or Deputy Director can approve purchases over \$500 and above. Motion made to return to original procedure, made by Judge John Phelps, Jr. Judge Randy Dial offered a second, motion carried.

Executive Director Darryl McGaha presented the organizational chart updated with changes to occur August 2, 2021. Judge Randy Dial mad motion to approve the updated Organizational Chart. Judge John Frank seconded, motion carried.

The Executive Committee reviewed and changed the job description of Deputy Director to include Senior Service Director duties. Mayor Eddie Thomas approved this change to the job description. Mr. Curtis Hardwick offered a second, motion carried.

Equipment for Foundation

Ms. Jean Wilson ask for permission to take current LCADD computer home to continue using for Foundation work. Judge John Frank made motion to approve the use of LCADD equipment. Judge John Phelps, Jr. seconded, motion carried.

LCADD Building Re-Opening

Executive Director McGaha informed the committee we have opened the front doors, but kept the drop box out front as well. The Workforce departments doors are still locked at this time.

KIRPS

Ms. Jean Wilson, Executive Assistant, presented four KIRPS for committee endorsement, that being KY202106161022, KY202106241064, KY202107071138, and KY202107131177. Following review Judge Randy Dial made a motion to endorse the KIRPS as presented. Second was made by Judge John Phelps, Jr., motion carried.

NADO

Ms. Jean Wilson, Executive Assistant updated everyone on the upcoming NADO trip. She asked for ID information to be submitted to office by next Friday.

Executive Director Report

Executive Director McGaha informed the committee that the gutters should alleviate the water pooling in back parking lot along with the curb slopes.

Ms. Melody Haynes will be retiring on August 1, 2021.

Adjourn

With no further business Judge Randy Dial made a motion to adjourn and Judge John Phelps, Jr. seconded. Meeting adjourned at 10:10 am. CT.

Mayor Robert Lawson, LCADD Chairman

Judge Randy Dial, LCADD Secretary