

**Lake Cumberland Area Development District  
Executive Committee Meeting Minutes  
Wednesday, December 21, 2022 @ 8:30 am CT (9:30 am ET)**

**Call to Order**

Ms. Sharon Payne, Chairperson, called the meeting to order in person and by Zoom at 8:30 am CST in the large conference room of the Lake Cumberland ADD office in Russell Springs.

Mike Anderson, Wayne County Judge-Executive opened the meeting with prayer.

LCADD Executive Director, Mr. Waylon Wright led the Pledge of Allegiance.

**Roll Call**

Ms. Ronda Abrell called the roll and there was a quorum:

**In Person:** Ms. Sharon Payne, Judge Randy Dial, Mayor Eddie Thomas, Mayor Robert Lawson, Mr. Doug Stephens, Judge John Phelps, Judge Mike Anderson, Mr. Hershell Key, Mr. Jay Shofner, Mr. Curtis Hardwick, Mr. Waylon Wright, Mr. Jeric DeVore, Mr. Tony Meeks, Ms. Lyndsey Brown, Ms. Marsha Wells, Mr. Chris Ford, Ms. Tonya Bloyd, Mr. Derrick Helm, Ms. Ronda Abrell, Mr. Brent Billingsley, and Mr. Skip Campbell

**Via Zoom:** Mr. Gilbert Mischel

**P&F Committee Report**

The P&F Committee met prior to the Executive Committee meeting. Tony Meeks gave updates and provided the financial report as of November 30, 2022. Judge Phelps made a motion to accept the financial report. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

Judge Dial then ask Mr. Jeric DeVore to give the Personnel update. Mr. DeVore stated in the P&F Committee meeting there were two positions presented and have had interviews. Those positions were for a ADRC Coordinator and for a PDS Service Advisor. Recommendations for salaries were made and approved by the P&F Committee. Judge Dial ask for a motion from the Executive Committee to approve the recommendations. Mr. Curtis Hardwick made a motion to approve. Seconded by Mr. Jay Shofner. All in Favor. Motion Carried.

**Approval of Minutes**

Judge Dial ask for a motion to approve the minutes from the November 15, 2022 Executive Committee Meeting. Judge Phelps made the motion to approve. Seconded by Ms. Sharon Payne. All in Favor. Motion Carried.

## **FY22 Audit Report**

Ms. Sharon Payne introduced Mr. Skip Campbell, CPA and Mr. Brent Billingsley, CPA to review the Audit Report for FY22. After many comments from Mr. Campbell and Mr. Billingsley and with no questions, Judge Anderson made a motion to approve the FY22 Audit Report. Seconded by Judge Dial. All in Favor. Motion Carried.

## **Aging and Independent Living**

Ms. Tonya Bloyd, Director of Aging and Independent Living gave an update stating that in the month of November ADRC has taken 234 calls, there were 14,329 meals served and there is no longer a waiting list for meals. There are approximately 19 clients that need to be picked up through the WAIVER program. Ms. Bloyd went on to say that there have been 75 grandparents served in the Grandparent program with clothing vouchers for their grandchildren.

## **WIOA**

Ms. Marsha Well, Director of WIOA gave an update stating that Business Service and WIOA staff continues to train in a new possible job posting platform replacement in LinkedIn-Recruiter that may replace Focus Career, which is a resume builder. Focus Career has been required by the state for several years, it's also the website that is currently used to post job openings. LinkedIn-Recruiter may also replace Career Edge as well.

In Business services staff attended several chamber meetings, tourism board meetings, interagency meetings for both local and regional stakeholders regarding the Carl Perkins grants. There was a huge success with a Career Fair at the Career Center in Columbia for the Juvenile detention center in Adair County with 10 new hires. Ms. Wells stated that staff has been very encouraged with the turnout during Career Fairs and especially those new hires over the last couple of years.

The South Central Electric in Casey County and the United Cumberland Bank in McCreary County Incumbent Worker programs are both going very well as they are currently working with the City of Jamestown in Russell County and the Lake Cumberland Regional Hospital in Pulaski County to partner for new Incumbent Worker contracts. From this connection we have had conversations about the increasing gap in healthcare needs. Taylor County Regional Hospital expressed the need for healthcare workers in several areas. As to date they have over 40 job postings from entry to upper-level healthcare workers.

As WIOA enrollment for Adult is increasing weekly they continued to serve several in the CDL and nursing field. It has been noticed that many of the LPN's are upskilling and bridging over to the RN program, which has always been and will continue to be in high demand.

## **KIRPS**

Ms. Lyndsey Brown, Director Community/Economic Development gave an update for KIRPS stating that this project is in McCreary County and the lead applicant is McCreary County Water District. The project title is MCWD – Sanitary Sewer Collection System Expansion – Phase 1.

This project is being presented again due to a change order which will construct a new 100 gall per minute KY 701 Pump Station and convey new flow to the existing Country Pump Station. The estimated project total is \$3,568,950.00 and it is being funded by State Revolving Funds.

The staff will be working with each grant recipient of the Covid Utility funds to close the projects out. A staff member will be reaching out after the first of the year to schedule a close out hearing and to complete close out documents.

Ms. Payne asked for a motion to approve the KIRPS. Motion was made by Judge Phelps to approve the KIRPS. Seconded by Mr. Doug Stephens. All in Favor. Motion Carried.

### **Executive Director Report**

Mr. Waylon Wright, Executive Director stated that the Department for Local Government will be putting on a county budget workshop here at the ADD office on Friday, February 17, 2023 from 9:00 am CT to 12:00 pm CT. Our staff will advertise that broadly as we get closer to that date.

Ms. Sandy Williams, Executive Director of KIA spoke to ADD Directors stating that Round II of Cleaner Water grants letters have gone out. Ms. Williams said that any requests to re-allocate these awards to other project will need signed approval from all parties involved that signed the initial paperwork.

The ADD office hosted the Cumberland Workforce Development Board on Tuesday, December 13, 2022. Mr. Wright stated that Ms. Marsha Well and Ms. Lisa Gosser presented to the CWDB that there is a shortage in workforce healthcare providers. Mr. Wright went on to say that the healthcare industry in whole is experiencing shortages. Ms. Wells and her staff will be focusing on prioritizing healthcare service workforce needs. The Workforce Board was in agreement with that suggestion.

Mr. Wright attended the ADD directors of Appalachian Regional Commission counties which met in London the second week of December. Discussion on prioritizing healthcare services plays into the Healthcare-related objectives that the ADD has included in the Comprehensive Economic Development Strategy. Appalachian Regional Healthcare presented to the Directors the need for some degree of planning efforts among ADDs in their region. Mr. Wright stated that while LCADD isn't in their region, he felt that all the points they brought out such as workforce needs, service gaps, etc. are proving that LCADD is in-touch with community needs. Over the next quarter, Ms. Lyndsey Brown, Director of Community/Economic Development and our Business Service Team will be meeting with our largest healthcare providers to identify any gaps/needs that we can assist with.

In early December Mr. Wright commented that he attended the Newly Elected Officials training provided by KCJEA and KMCA. Mr. Wright had the opportunity to speak with all 5 in-coming new Judges. Mr. Wright stated that between himself and other members of the leadership, they have managed to meet 4 out of the 5 new in-coming Mayors as we are focusing on making sure these new officials are engaged with and brought on-board. Throughout January and the first part

of February 2023 the ADDs focus will be on engaging and bringing up to date current projects we have in our communities.

Mr. Wright thanked Mr. Skip Campbell and Mr. Brent Billingsley for a very informative FY22 Audit Report presentation and complemented the staff at LCADD for doing such a great job this past fiscal year.

With no other business, Ms. Payne ask for a motion to adjourn at 9:27 am. Motion was made by Mr. Curtis Hardwick. Seconded by Mr. Doug Stephens. All in Favor. Motion Carried.

The meeting was reconvened for the Water Council Subcommittee Meeting.

Ms. Martina Hadley, LCADD Regional Water Coordinator presented two projects submitted for approval in the absence of Ms. Martina Hadley, Water/Wastewater Coordinator. Those projects are as follows:

**Pulaski County  
Southeastern Water Association**

**1. NEW PROJECT: WX21199154 - SEWA Lead Service Line Inventory**

Under 40 CFR 141.84 requires the Association to conduct a Lead Service Line Inventory. The Project will consist of allowing the Association to hire additional staff and equipment to complete the inventory.

**TOTAL PROJECT COST: \$265,000**

**0-2 year start date**

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**Pulaski County  
Western Pulaski County Water District**

**1. NEW PROJECT: WX21199155 - WPCWD Lead Service Line Inventory**

This project consists of a system wide Lead Service Line (LSL) Inventory. This shall include a comprehensive inventory of each service connection within the system to determine the service line material on both sides of meter. The district will utilize ARC GIS Online asset management tools and dashboards to assist with inventory development, record-keeping, and required documentation submissions to regulatory agencies. District personnel and contract labor will be utilized to complete the inventory via the following methods: previous materials evaluation, installation date after lead ban use, installation records, distribution inspection records, historical repair

record, field verification during routine work, field verification by visual inspection at meter box, and field verification by excavation.

**TOTAL PROJECT COST: \$275,000**

**0-2 year start date**

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**Clinton County  
City of Albany**

**1. NEW PROJECT: WX21053022 -Albany Lead Service Line Inventory**

This project consists of a system wide Lead Service Line (LSL) Inventory. This shall include a comprehensive inventory of each service connection within the system to determine the service line material on both sides of meter. The city will utilize ARC GIS Online asset management tools and dashboards to assist with inventory development, record-keeping, and required documentation submissions to regulatory agencies. City personnel and contract labor will be utilized to complete the inventory via the following methods: previous materials evaluation, installation date after lead ban use, installation records, distribution inspection records, historical repair record, field verification during routine work, field verification by visual inspection at meter box, and field verification by excavation.

Upon completion of the LSL Inventory, the City will develop a final scope of work and schedule for all required lead service line replacements. It is estimated that the LSL Inventory will be completed by year end 2024.

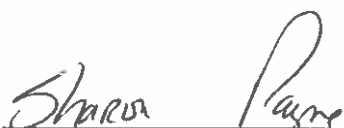
**TOTAL PROJECT COST: \$200,000**

**0-2 year start date**

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Ms. Payne ask for a motion to approve the three proposed projects. Judge Anderson made a motion to approve. Seconded by Judge Phelps. All in Favor. Motion Carried.

With no other business, Ms. Payne ask for a motion to adjourn at 9:30 a.m. Judge Phelps made the motion to adjourn. Seconded by Judge Dial. All in Favor. Motion Carried.

  
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Sharon Payne, LCADD Chairperson

  
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Mayor Eddie Thomas, Secretary