

**Lake Cumberland Area Development District  
Executive Committee Meeting Minutes  
Wednesday, January 18, 2023 @ 8:30 am CT (9:30 am ET)**

**Call to Order**

Ms. Sharon Payne, Chairperson, called the meeting to order in person and by Zoom at 8:54 am CST in the large conference room of the Lake Cumberland ADD office in Russell Springs.

opened the meeting with prayer.

LCADD Executive Director, Mr. Waylon Wright led the Pledge of Allegiance.

**Roll Call**

Ms. Ronda Abrell called the roll and there was a quorum:

**In Person:** Ms. Sharon Payne, Mayor Eddie Thomas, Mr. Doug Stephens, Mr. Hershell Key, Curtis Hardwick, Mr. Waylon Wright, Mr. Jeric DeVore, Mr. Tony Meeks, Ms. Lyndsey Brown, Ms. Marsha Wells, Mr. Chris Ford, Ms. Tonya Bloyd, Mr. Derrick Helm, Ms. Ronda Abrell.

**Via Zoom:** Judge-Executive Barry Smith

**Approval of Minutes**

Mayor Thomas ask for a motion to approve the minutes from the December 21, 2022 Executive Committee Meeting. Mr. Hershell Key made the motion to approve. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

**P&F Committee Report**

The P&F Committee met prior to the Executive Committee meeting. Tony Meeks gave updates and provided the financial report as of December 31, 2022. Mr. Doug Stephens made a motion to accept the financial report. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Mayor Thomas then ask Mr. Jeric DeVore to give the personnel update. Mr. DeVore informed the committee that Ms. Katie Garner has been hired to fill the position of SHIP Coordinator/ADRC Back-up, stating that Ms. Garner has been doing a excellent job and has done very well training for this position. Also, Ms. Kaylee Gather as been hired as a PDS Service Advisor with a start date of February 1<sup>st</sup>. Mr. DeVore mentioned to the Committee that Ms.

Amy Dennis, Trade/Rapid Response Coordinator with Workforce Development will be retiring at the end of February. The replacement for her job will be determined at a later date.

Mr. DeVore stated that the P&F Committee voted to take Ms. Tonya Bloyd, Director of Aging and Independent Living and Ms. Ronda Abrell, Assistant off of their six-month probation period. Mr. Curtis Hardwick made a motion to approve Ms. Bloyd and Ms. Abrell to be removed from probation. Seconded by Mayor Eddie Thomas. All in Favor. Motion Carried.

Mr. DeVore then stated that the P&F Committee voted to the give both Ms. Bloyd and Ms. Abrell a 5% pay increase. Mr. Curtis Hardwick made a motion to approve the 5% pay increase for both individuals. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

Mr. Waylon Wright stated that he brought before the P&F Committee that the Energy Cabinet in Frankfort has reached out to all the ADD's and wants to do a two-year planning process concerning energy resiliencies. Mr. Wright stated that a \$16,000 contract will be coming to the ADD soon. The P&F Committee voted to recommend the Executive Committee to approve Mr. Wright to be able to sign the contract. Mr. Hershell Key made a motion to approval Mr. Wright to sign the contract. Seconded by Mayor Eddie Thomas. All in Favor. Motion Carried.

### **Aging and Independent Living**

Ms. Tonya Bloyd, Director of Aging and Independent Living gave an update stating that during the month of December 2022, there have been 222 ADRC calls, 78 Grandparents served and 146 Grandchildren served, 6,988 home delivery meals were delivered, 9,648 Congregate Meals served and 293 PDS Participants.

### **WIOA**

Ms. Marsha Wells, Director of WIOA, stated that in December 2022 our Workforce board discussed the healthcare worker shortage and our Business Service team staff had spoken to 3 of our local hospitals regarding the high number of open positions, so we challenged our Career Managers to make a dedicated effort to try and target those interested in trainings that fall into our healthcare sector. As of today's date we have 7 new enrollments, since the first of January, and could potentially be more with school having little later start dates. Particularly, LPN looking to bridge over to RN programs of course they still have to be WIOA Adult eligible, there is always a high demand for Registered Nurses. Healthcare trainings as a whole, we have 28 total from Adult enrollments, we also have had 32 CDL, 16 manufacturing, and handful of others such as construction or IT.

Our incumbent worker contracts all are still actively working and participants are doing well, they are on track to complete successfully with up skills and wage gains.

### **KIRPS**

The first project is in Clinton County and the lead applicant is City of Albany. The project title is Duvall Valley Area Water System Improvements. The proposed project will improve approximately 713 customers and provide a safe drinking water supply to approximately twelve poultry farms. The new water line, connection, and new water storage tank will maintain a water flow and supply to an area that suffers peak demands. The estimated project cost is \$3,000,000 federal funding and \$3,837,338 state funding with a total project cost of \$6,837,338. The project funding is AML, ARC, KIA, and CWP.

The second project is in McCreary County and the lead applicant is McCreary County Water District. The project title is McCreary County Water District Maintenance Facility. The proposed project will include construction of a new maintenance facility for the employees of MCWD. The building will primarily be used for meter repair and pump repair. The Water District will also be purchasing a raw intake pump. The estimated project total is \$632,826 and will be funded by the first round of Cleaner Water Program.

The third project is in McCreary County and the lead applicant is McCreary County Water District. The project title is Cleaner Water Fund Various Improvements. The proposed project will provide improvements for the Water District's Water and Wastewater Treatment Plant and Pump Station. There are numerous problems that could eventually lead to one of the plants being incapable of operating. The estimated project total is \$1,025,856 and will be funded by 2<sup>nd</sup> round of Cleaner Water Program.

The fourth project is in Adair County and the lead applicant is Columbia/Adair Utilities District. The project title is Phase 23 - Water Treatment Plant and System Improvements. The proposed project will provide upgrades to the sludge dewatering equipment, installation of plate settlers, and sludge removal system.

Also, rehabilitation of 5 of the 7 water storage tanks and water extension line along an unserved area that will interconnect with Russell County. The estimated project total is \$4,377,650 and will be funded by DWSRF.

Ms. Payne asked for a motion to approve the KIRPS. Motion was made by Mr. Doug Stephens to approve the KIRPS. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

### **Community/Economic Development**

Ms. Lyndsey Brown, Director of Community/Economic Development gave an update on CED and discussed with the committee upcoming trainings, conferences, grants, etc. There will be a 45<sup>th</sup> Annual Transportation Conference in Louisville. Speakers for this conference will speak about highways, waterways, rail and public transit.

KLC trainings are coming up in Lexington and Bowling Green hosting City Officials Academy.

Building Resilient Infrastructure & Communities (BRIC). Meeting will consist of identifying energy assets, lifetime interdependencies, critical facilities types (gather & present responses, formal stakeholder meeting to identify future mitigation project that address energy needs.

There will be a Kentucky Office of Broadband Development Community Tour on March 1<sup>st</sup> at 1:00 pm – 3:00 pm Central Time.

The Lt. Governor will be in McCreary County to present the LWCF Inclusive Playground Equipment Grant. This grant has \$54,859 LWCF, \$50,000 General, and \$4,859 In-kind, for a total project cost of \$109,719.

Ms. Brown also spoke on the City of Greensburg – Comprehensive Development Strategy & Strategic Plan as well as the FY22 RLF 5 Year Plan.

### **Executive Director Report**

Mr. Waylon Wright, Executive Director stated that we have a disposal list consisting of some old computer towers and other computer equipment that needs to be disposed of due to being old and outdated. Mr. Hershell Key made a motion to approve the disposal of all the items listed. Seconded by Mr. Curtis Hardwick. All in Favor. Motion Carried.

Mr. Wright commented that he along with some staff have been able to get out and meet some of the new officials.

Mr. Wright informed the committee that the Area Development Districts across the state implemented a Peer Review for each ADD District. A Peer Review is where three other ADD Directors will go to another ADD District to meet with all departments within the ADD to compare differences, offer suggestions and take feedback back to their ADD offices. Mr. Wright was selected to join the Northern Kentucky ADD during their Peer Review. The LCADD hosted a Peer Review with ADD Directors from Lincoln Trail ADD, Bluegrass ADD, and Green River ADD, which took place on Tuesday, January 17<sup>th</sup> in the large conference room of the LCADD office. A very productive amount of time was spent with the three ADD Directors. LCADD Directors along with staff presented the Peer Review very well and it was a very positive experience for everyone.

Mr. Wright commented that NADO will be hosting their DC Conference in March and that we will have more information to come concerning details of that trip. Also, LCADD will be hosting a Budget Workshop in the large conference room on Friday, February 17<sup>th</sup> starting at 9:00 am CT. This workshop will be beneficial for the counties and cities as well.

Kentucky Council of Area Development Districts will be hosting a legislative breakfast on Capital Hill on February 9<sup>th</sup> for any Executive Committee member that would want to go.

With no other business, Ms. Payne ask for a motion to adjourn 9:12 am. Motion was made by Mr. Curtis Hardwick. Seconded by Mayor Eddie Thomas. All in Favor. Motion Carried.

The meeting was reconvened for the Water Council Subcommittee Meeting.

Ms. Martina Hadley, Water/Wastewater Coordinator presented one revised project submitted for approval.

Clinton County

City of Albany


**1. REVISED PROJECT: WX21053015 -Duvall Valley Area Water System Improvements**

The project entails the construction of 36,780 LF of 12- inch water line to be installed parallel with existing 6-inch and 4-inch water lines to extend from US Highway 127 along Kentucky Highway 696, 415, and 968 to the Duvall Valley Area which will include a new 500 GPM water booster pump station, new 500,000 Gallon water storage tank, and appurtenances. In addition, the project entails the construction of 13,325 LF of 6-inch water line to extends from Kentucky Highway 696 along Kentucky Highway 968 to Kentucky Highway 969. The project also entails replacing approximately 3,500 LF of existing 2-inch water line with new 4-inch water line and replacing approximately 2,830 LF of existing 2-inch water line with new 3-inch water line in the Duvall Creek Road and Covey Road areas in Duvall Valley. Also, an existing 50,000 Gallon Water Ground Storage Tank will be demolished and removed due to construction of new 500,000 Gallon Water Storage Tank. The proposed project will improve service for approximately 713 existing customers and provide a potable water supply to approximately twelve (12) poultry farms.

**Total Estimated Costs: \$5,900,000** **0-2 year start date**  
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Ms. Payne ask for a motion to approve the revised project. Mr. Hershell Key made a motion to approve. Seconded by Curtis Hardwick. All in Favor. Motion Carried.

With no other business, Ms. Payne ask for a motion to adjourn at 9:14 a.m. Mr. Curtis Hardwick made the motion to adjourn. Seconded by Mr. Hershell Key. All in Favor. Motion Carried.

  
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Sharon Payne, LCADD Chairperson

  
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Mayor Eddie Thomas, Secretary