Lake Cumberland Area Development District Executive Committee October 21, 2020

Call to Order

Judge John Frank, Chairman, called the meeting to order at 8:30 a.m. central time at the Lake Cumberland ADD office in Russell Springs. A copy of the roster is attached to and made a part of these minutes.

Judge Mike Anderson opened the meeting with prayer.

The Pledge of Allegiance was led by Judge John Frank.

Roll Call

Ms. Jean Wilson called the roll and there was a quorum:

Mayor Robert Lawson, Judge Mike Anderson, Ms. Sharon Payne, Mayor Brenda Allen, Mr. Douglas Stephens, Judge John Phelps, Jr. and Judge John Frank joined by zoom and Ms. June McGaha and Mr. Curtis Hardwick joined in person. Judge Jimmie Green and David Harris joined by zoom. Staff that joined in person was Executive Director Darryl McGaha, Mr. Chris Ford, Mr. Waylon Wright, Mr. Tony Meeks, Mr. Neal Cundiff, Mr. Mike Emerson and Ms. Jean Wilson. Staff that joined by zoom was, Ms. Marsha Wells, Mr. Derek Aaron, Ms. Gwen Landis, and Mr. Derick Helm, LCADD Attorney.

Approval of Executive Committee Minutes

Mayor Robert Lawson asked if there were any questions/comments regarding the Executive minutes of the previous meetings (09/16/2020). There being none Mayor Brenda Allen made a motion to accept the minutes as e-mailed. Judge Mike Anderson seconded and motion carried.

P&F Committee Report

Mayor Robert Lawson stated the P&F Committee met prior to the Executive Committee meeting and the following is what was brought before the committee.

Mr. Tony Meeks, Director of Finance, presented the Financial Report of expenditures and revenues through September 30th; a copy is attached. He stated that the expenses are on target. JFA and Transportation have been invoiced. After discussion Judge Mike Anderson made a motion to approve the financial report and Ms. Sharon Payne seconded. Motion carried.

Mr. Meeks stated that the audit was on schedule.

Personnel

Executive Director Darryl McGaha stated the following:

• Ms. Cathy Milby, Green County Senior Center Director, Mr. George Ratcliff, Green County Senior Center Van Driver and Ms. Joyce Bell, Clinton County Senior Center Director, have fulfilled the six month probationary period, and he and their supervisors recommends they be removed from probation and placed on full time permanent employment. Judge Mike Anderson made a motion to remove Ms. Cathy Milby, Mr. George Ratcliff and Ms. Joyce Bell from probation and to make them a permanent full time employee. Judge John Phelps, Jr. seconded and motion carried.

- Mr. Don Franklin started work on Monday, September 21st, as a Public Administration Specialist/Disaster Recovery Coordinator
- Mr. Mike Emerson was hired as the GIS (Geographic Information System) Project Specialist
- Ms. Rhonda Roy has resigned and Ms. Barbara Wilham has replaced her as an ADRC Specialist. Instead of replacing Ms. Wilham's position of Social Services Assistant there has been a job posting for an Aging Case Manager
- Ms. Ashley Burton, VD-HCBS/Waiver & Eligibility Coordinator, has resigned and will not be replaced at this time
- Mr. David Meadows, McCreary County Senior Center Van Driver, is no longer an employee

Executive Director Darryl Mcgaha stated that the Paycheck Protection Program had been implemented and was going as planned.

Executive McGaha informed the committee that the storage building had been sprayed for spiders and it was found that it had termites. The side door will need to be replaced. After discussion Judge John Phelps, Jr made a motion to spray for termites and replace the door of the storage building. Mr. Doug Stephens seconded and motion carried.

Executive McGaha explained that there were some plumbing issues. After discussion Judge John Phelps made a motion to update the plumbing. Mr. Curtis Hardwick seconded and motion carried.

Executive McGaha informed the committee that he was looking into an outside source for the ADD's website.

Guest Speaker

Secretary Mike Adams, Secretary of State, discussed the protocol of the election process.

Approval of RLF Loans

Mr. Waylon Wright, Director of Community/Economic Development, stated that the new CARES Act Revolving Loan has received three proposals and the Revolving Loan Committee met and are recommending the following loans:

- Russell County---Innovative Business Concepts (IBC) \$25,000
- Clinton County---Kenny Mims –Large Scale Farming Operation that supplies and supports the poultry industry with 8 employees. \$20,000
- McCreary County---Outdoor Venture Corporation—Manufactures camouflage netting and tents for the military with 400 employees. \$100,000

These businesses have produced evidence that they have been impacted by the pandemic. The loans will be at 2% interest, five year terms.

After discussion Judge Mike Anderson made a motion to approve all three requests. Mayor Robert Lawson seconded and motion carried.

Disaster Preparedness & Contingency Plan

Mr. Don Franklin, PAS/Disaster Recovery Coordinator, is updating the Emergency Plan, which is now a Disaster Preparedness & Contingency Plan. It should be ready for the next Executive Committee Meeting.

Senior Services Update

Executive Director Darryl McGaha presented the following report:

•	Total meals	216,913
•	Total Volunteers	2,884
•	Total Calls	9395

Executive McGaha also presented a statewide report on the delivering of meals and Lake Cumberland ADD is the third highest behind Bluegrass and KIPDA in deliveries.

KIRPS

Ms. Jean Wilson, Executive Assistant, presented six (6) KIRPs for Committee endorsement, that being KY202009141113, KY202009201136, KY202009251161, KY202010011176, KY202010141199 and KY202010141202. Following review Judge John Phelps, Jr. made a motion to endorse the KIRPs as presented. Second was made by Mr. Curtis Hardwick. Motion carried.

Executive Director Report

The November Board of Director meeting falls on Thanksgiving Day. After discussion Mayor Robert Lawson made a motion to have the P&F, Executive Committees and Board of Director Meeting November 19th; P&F at 8:00 am CT, Executive at 8:30 am CT and Board of Director at 10:00 am CT. Judge John Phelps, Jr. seconded. Motion carried.

The NADO Conference has been rescheduled for the summer instead of the spring.

Adjourn

With no further business Judge Mike Anderson made a motion to adjourn at 9:30 am. Ms. Sharon Payne seconded.

Judge John Frank LCADD Chairman

June McGaha, LCADD Secretary